





6-8 September 2023

EH 102-104, BITEC, Bangkok, Thailand

Exhibitor's Briefing



- ❖Thailand LAB INTERNATIONAL 2023
- ❖Bio Asia pacific 2023
- **❖FutureCHEM INTERNATIONAL 2023**



VNU Asia Pacific Community > Thailand LAB INTERNATIONAL & Bio Asia Pacific







EXHIBITOR PROFILE BUYER PROFILE EXHIBITING COMPANY



Min Termthongthot

Operations

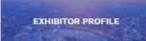
VNU Exhibitions Asia Pacific Co., Ltd.

Edit your company information and access advanced features in the exhibitor center.



VNU Exhibitions...













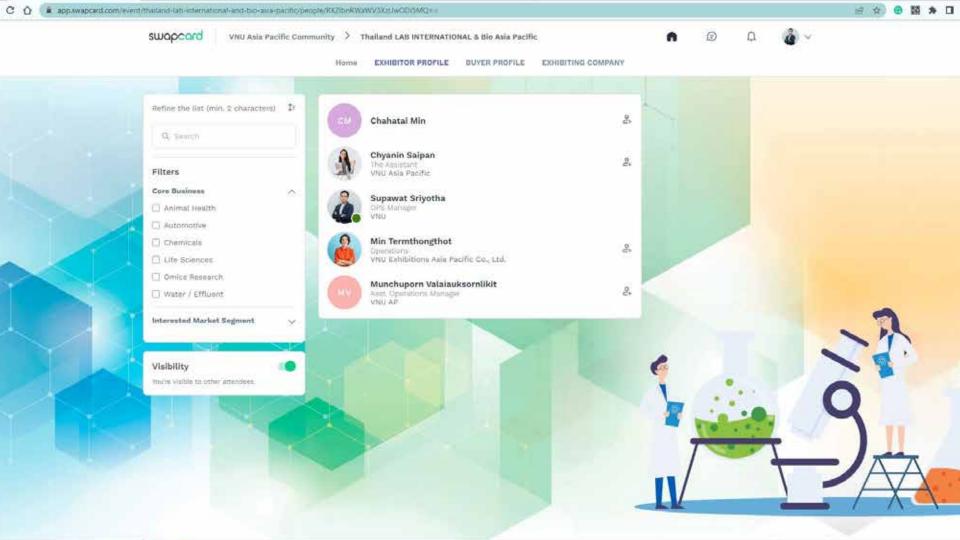


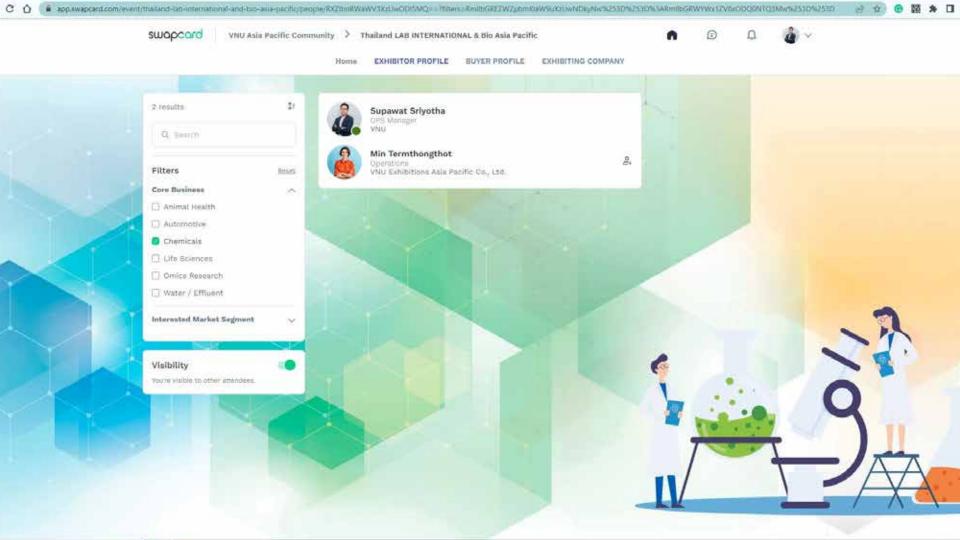














HOW TO ACTIVATE

YOUR ACCOUNT

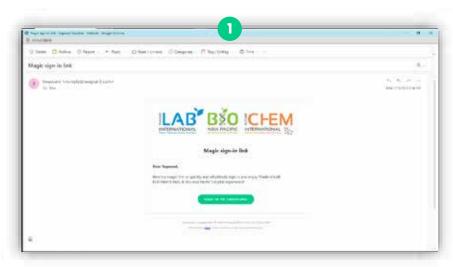
Activate Business Matching Profile

You will receive an email similar to **these ones** with a button redirecting you to a login page. Your account is automatically created by the platform after you have registered. A window will then prompt you to create a password for your account:

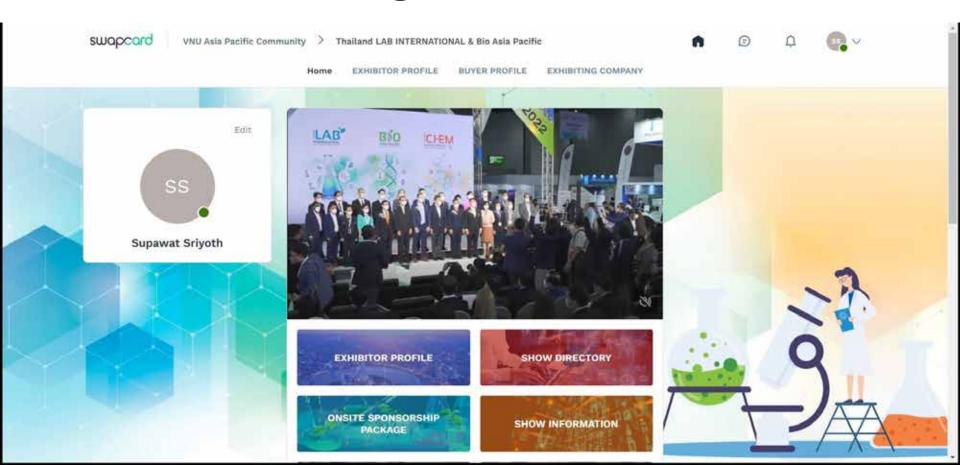
You can also access the event from your phone by downloading the **TLAB & BIO AP 23 app** (iOS/Androïd)

Note: If you don't see this email in your mailbox, please check your spam folder. Most of our emails are sent from ops@vnuasiapacific.com

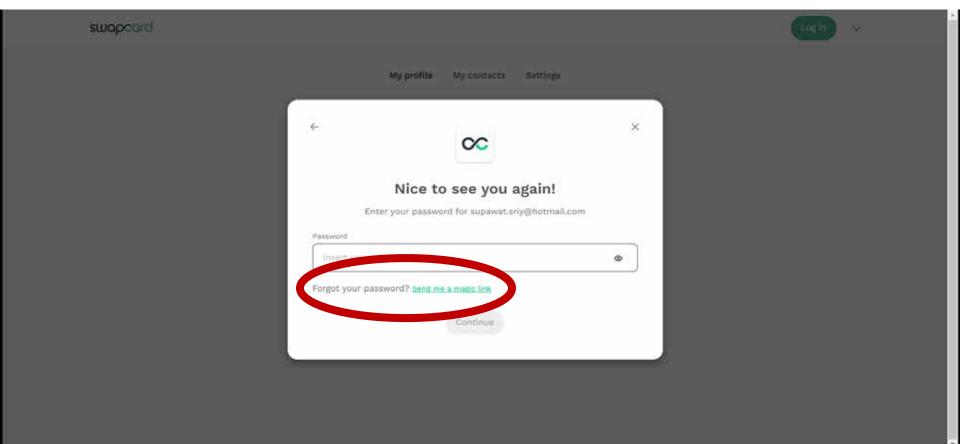
Email was sent since last week



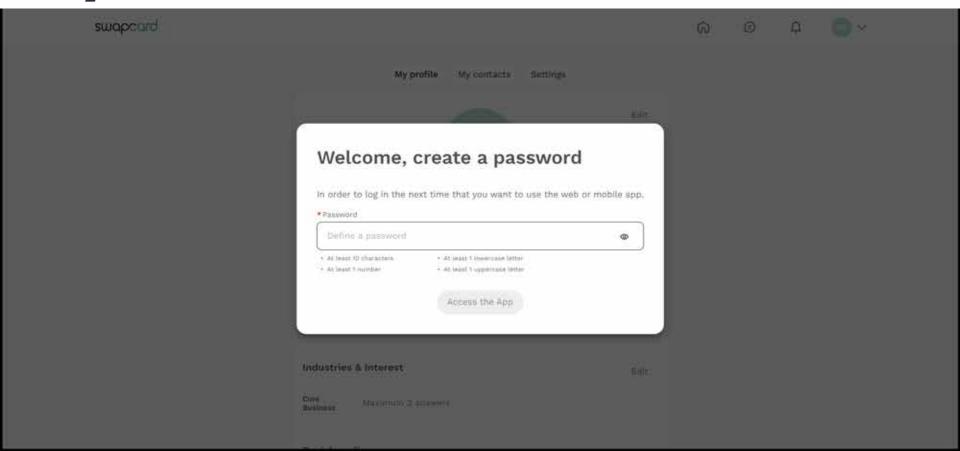
Your Profile Page



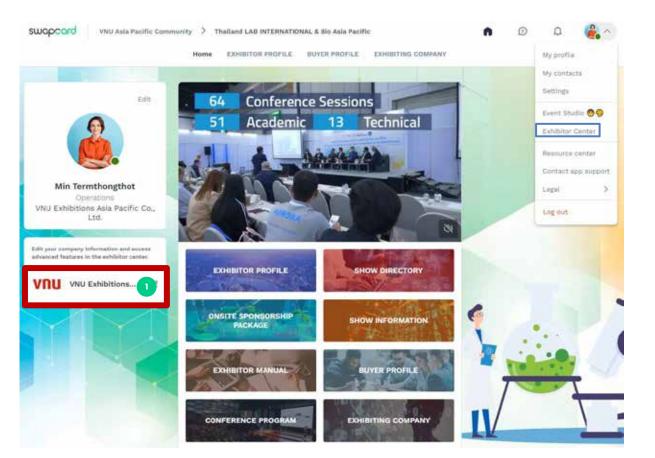
If you lost the email link?



If you lost the email link?



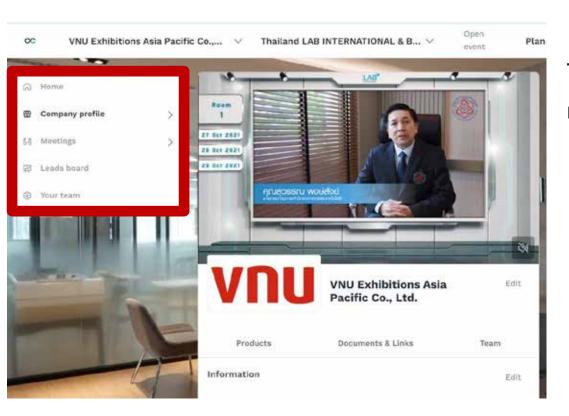
ATLEAST UPDATE YOUR COMPANY PROFILE





Click on your Exhibitor booth from the home page.

Navigation

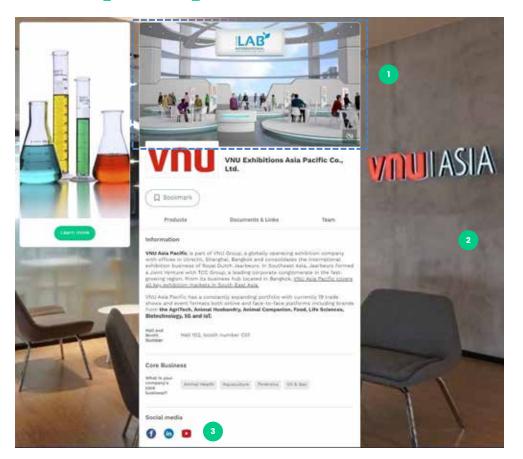


This navigation bar will appear on the left side of your screen. It will be help you to navigate between the different sections of the Exhibitor Center.

Home is the first page that you will see when accessing the **Exhibitor Center.**

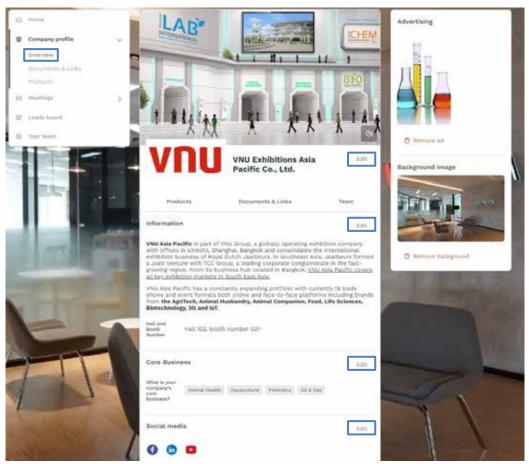
A **red pin** indicates that you have a pending notification. Click to see what's going on!

Company Profile



- Header image or video:
 - Image : 1200x675 px, up to 1MB
 - Video: video ID from YouTube,
 Vimeo or other (Iframe)
- 2 Background image:
 - 2560x1600 px, up to 1MB
- 3 Social media links:
 - LinkedIn, Twitter, Facebook...

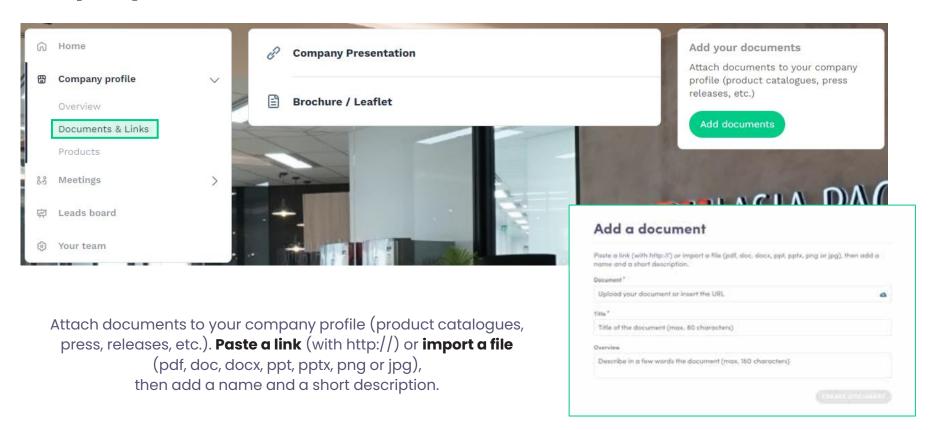
Company Profile - OVETVIEW



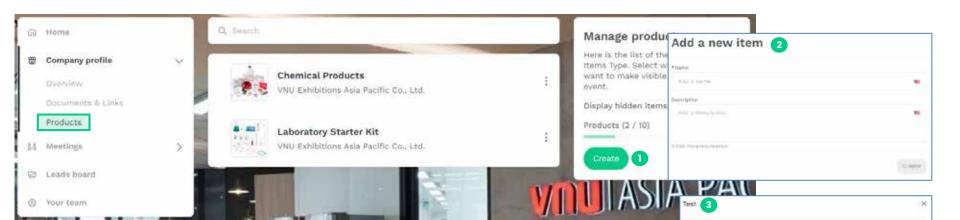


To be contacted by as many qualified participants as possible, we advise to fill in all the **editable information** from your **Exhibitor Center**. If a field cannot be edited, please contact the organizer.

Company Profile - Documents & Links



WHAT ARE YOU SELLINGS? (TOP 5)



Highlight your Item page with Images. You can add up to 20 Images. We recommend

using at least a 400x400px (1.1 cutio) limage, no larger than 1MB.

Name of Street

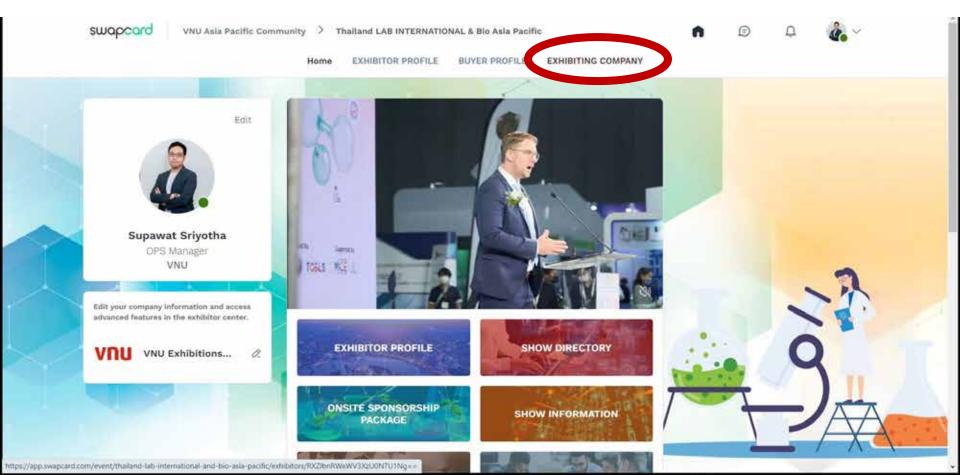
Tiret.

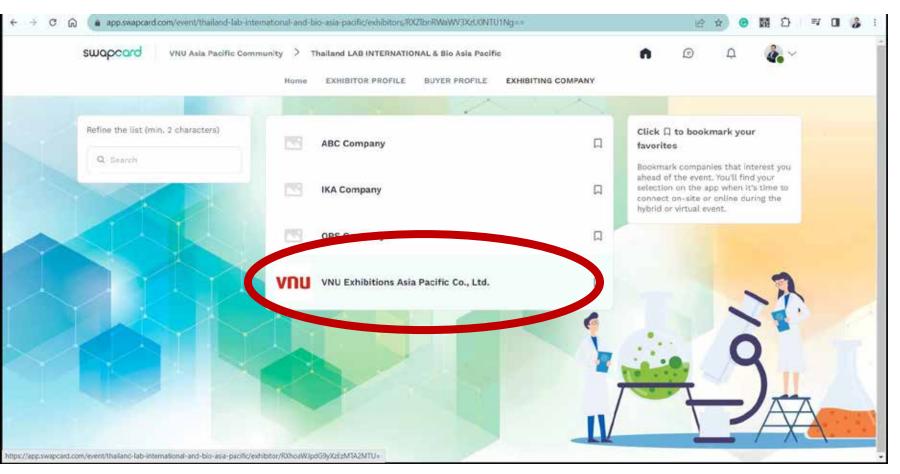
Description

Committee of the commit

O Delute

- To add an item, click on "Company Profile", select Products and click create.
- Add your item's name and description and click on **create**. Once done, click the **pencil icon** to import images (1:1 ratio) to illustrate your item.
- 3 There may be additional custom fields to fill in below the description section.







swapcard

VNU Asia Pacific Community > Thailand LAB INTERNATIONAL & Bio Asia Pacific



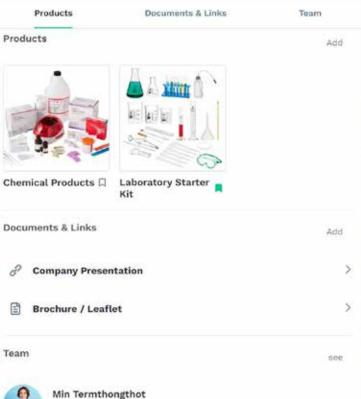






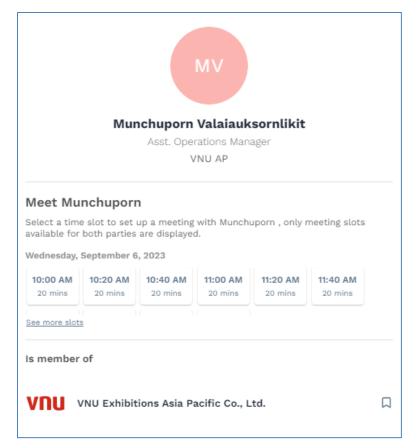
EXHIBITOR PROFILE BUYER PROFILE EXHIBITING COMPANY

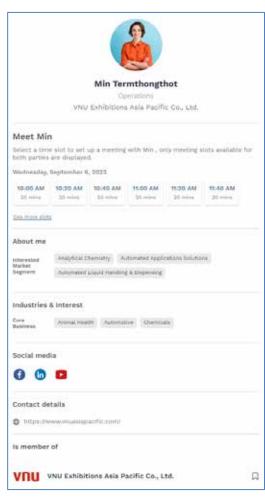






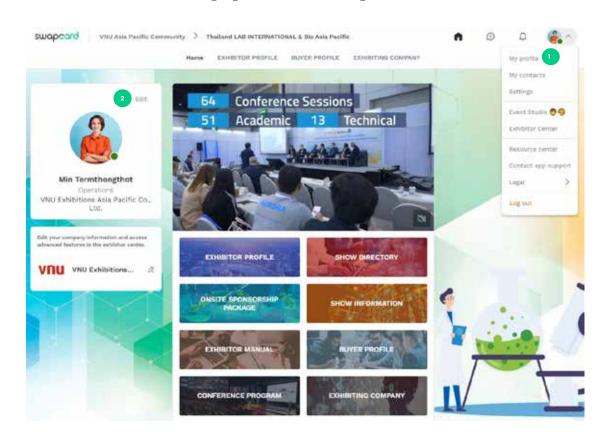
DON'T FORGET TO UPDATE YOUR PROFILE





Good Profile

How to edit my personal profile? (1/2)



There are 2 ways for you to access your profile



On the upper-right corner of your screen, click on "My profile."



On the left side of your screen next to your photo, click on "Edit."

You'll then be redirected to your profile details.

How to edit my personal profile? (2/2)



To edit the information on your profile, simply click on the "Edit" or "Add" parts depending on which type of information you want to edit.

Below is some of the information you can edit on your profile:

- My main information
- About me (Biography)
- Social Media
- Contact details
- Company



How to add a teammate to your team?*

- 1. Fill in the google form, Email from Operations Dept.
- 2. Additional person will get Magic Link email from System
- 3. Main Contact person add team member



In your **Exhibitor Center**, you can manage your team.

Go to the **"Your Team"** tab and see all your teammates on the booth.

To add new members, click this button and add their email address.

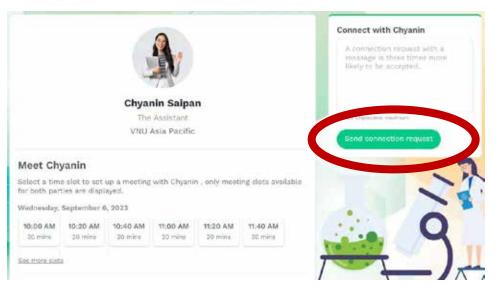
If you can't see **this button** please contact the event organizer.

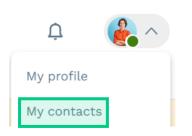
The contacts of new members aren't shared by default for security.

To add a member, he/she must already be in the list of participants.

*Note: You can add unlimited team member, only if allowed by the organizer.

How to make a connection request?







Go to someone's profile via the list of buyers, exhibitors, or a company profile and click on

Send connection request

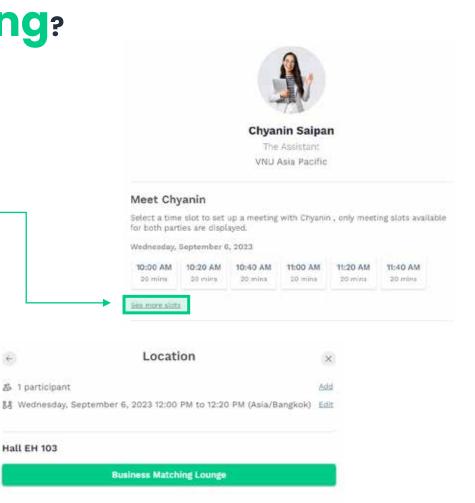
We encourage you to write a message before sending your connection request to introduce yourself and explain the reason for your request.

You will be able to find all the people you have been in contact with from **"My contacts"** tab under your profile picture.

How to request a meeting?

- Go to a person's profile by going to the list of buyers, and exhibitors.
- Click on one of the suggested meeting slots. If you want to see other slots, click "See more slots."
- After selecting a slot and the **Meeting location**, write a message to the person you want to meet. Once done, click this button.

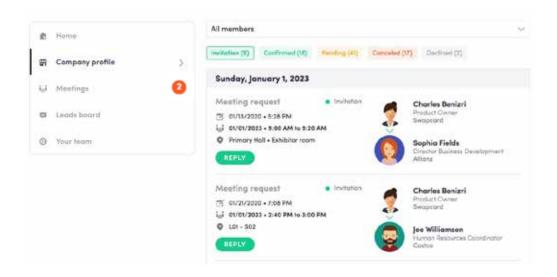


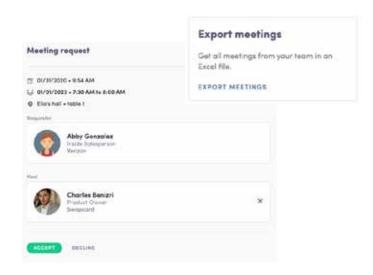


& 1 participant

Hall EH 103

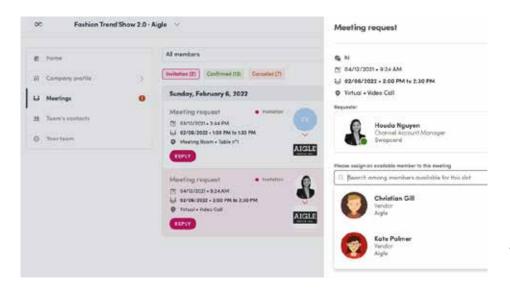
Manage your meetings





- **Display the meetings** of your team (all members or a specific team member)
- Filter meetings by status: Pending, Confirmed, Canceled or Declined.
- Assign a meeting: reply to the meeting request and select a team member to assign.
- Accept or decline meeting requests or cancel an existing meeting.
- Export the full list of meetings.

How to **assign a teammate** to a meeting?*



In your Exhibitor Center, you can manage your team member's meetings.

Go to the "Meetings" tab and see all your team meetings during the event.

To assign/change a team member for a meeting, click on the meeting and choose the team member you wish to assign.

A confirmed meeting has to be assigned to a member of the team for them to get reminders.

i Note: once the meeting has been initiated by a team member, you are unable to assign someone else.









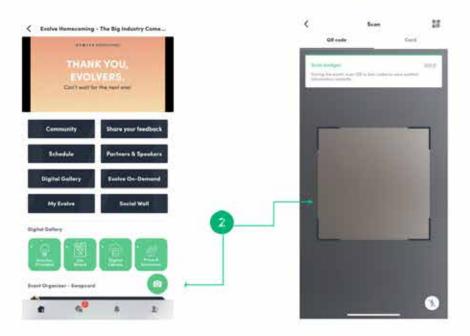
Attendees can scan a booth & product QR codes during in-person event

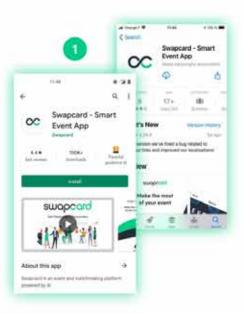
 Exhibitors can generate more leads and ROI with the same staff onsite



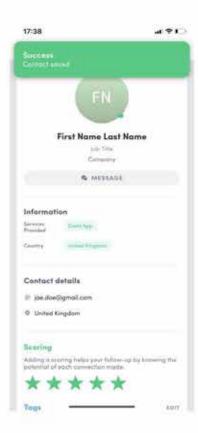
Download the Swapcard app for iOS or Android, or your branded app

Note: The organiser may have their own app you can use instead, usually searchable by event name. If you are unsure about which app to use, contact the event organiser.





2 Login and click the camera icon on the bottom right. This opens up a QR code/barcode scanner.





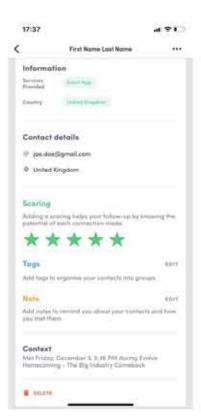
A pop-up will tell you if the scan was successful.



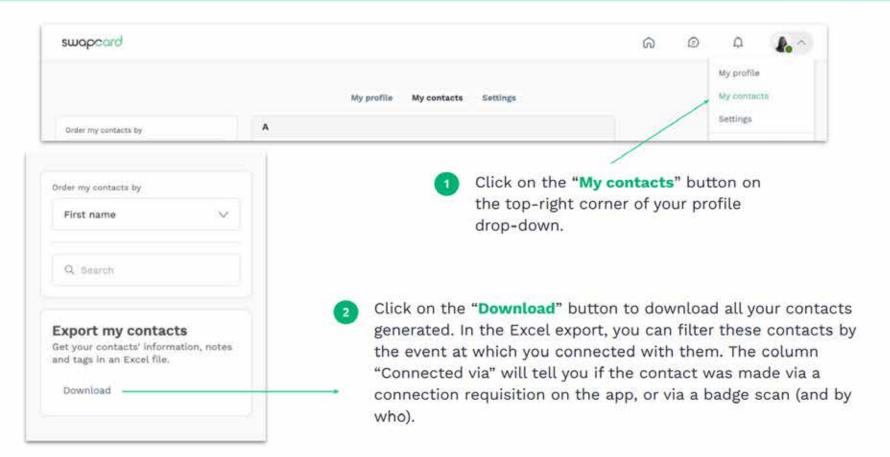
Scanning will automatically create a connection between you and the person/exhibitor you scan. They will then land in your own contact list as well as the team's contact list.



You can then add details about this lead.
You have the option to score, tag,
add a note, and delete the contact, as well as
view the context of the connection.

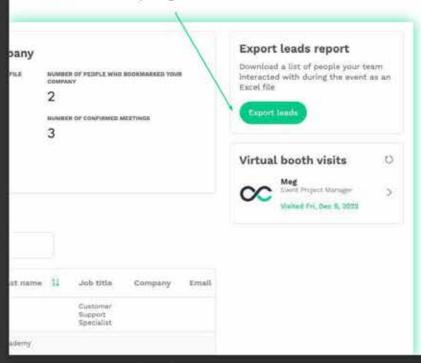


How to export the leads for attendees?



You can easily download your leads from your computer accessing the leads board, in the Exhibitor Center.

Click on the "Export leads" button on the top-right corner.



Select whether you want to export all leads or to filter them by date and/or lead type.

	port leads
C Export all leads	
O Define specific dates & lea	ds
Begins	Knds
DB/30/2021 - 9:00 AM	11/08/2023 - 7:00 PM
Connected with your mem	bers
Had a confirmed meeting y	with your company or your members
Had a chat conversation fr	om your exhibitor page
Visited or bookmarked you	r exhibitor page
Visited or bookmarked any	of your items
Clicked on the ad of your e	xhibitor page
Registered or attended phy	rsically your sponsored sessions
Watched your sponsored e	essions online
Downloaded any of your de	ocuments
Cownspanso any or your or	

Note: Not all of these filters may be available for your company. Please confirm with the organiser which ones are available according to your category of participation.



EXPORT Data

from LEAD SCANNER

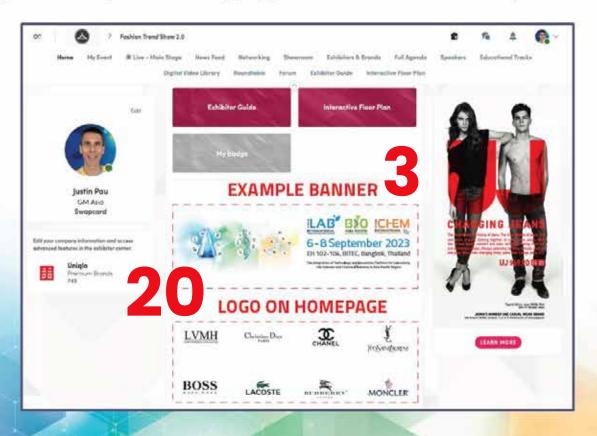
- Name
- Surname
- Position
- Organization
- Email
- Tel/Mob
- SCORE
- TAG
- NOTE







Premium sponsorship & branding opportunities immediately on the homepage

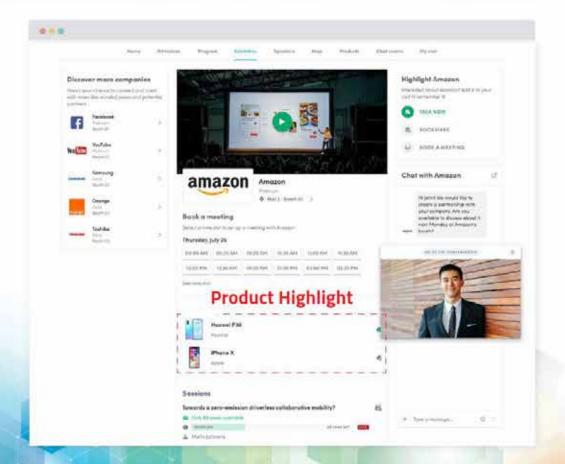


Product Highlights









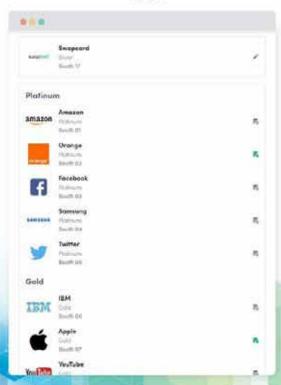
Top Exhibitor with Company Logo and Link



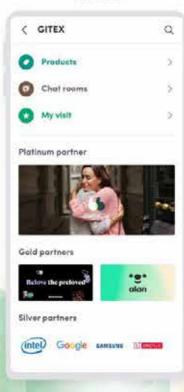








Mobile



Individual Item







ITEM	PRICE
Lead scanner (1 Access only)	\$285
Homepage banner	\$550
Product highlights (3)	\$285
Logo on homepage	\$285

Max 3 companies

Sponsorship Package







PACKAGE	SILVER	GOLD	PLATINUM
Logo on homepage with link to exhibitor profile	"	1	7
Top exhibitor with company logo and link	7	7	7
Product highlight on exhibitor profile	5	5	10
Lead Scanner application on mobile with attendees information (1 Access only)		1	7
	\$199	\$299	\$399







OPERATIONS TEAM

ops@vnuasiapacific.com





Preparation Onsite Working

MIN NUI

KENG



Stay connect for your booth preparation สอบถามทุกเรื่อง เรื่องการเตรียมงาน

For your convenience to stay in touch with Service Team, please <u>click here</u> to add friend (for LINE Application) เพื่อความสะดวกรวดเร็วในการติดต่อทีมงาน <u>คลิกที่นี่</u> เพื่อเพิ่มเพื่อนได้เลยค่ะ (สำหรับ LINE Application)

LINE ID: @teamservicestlab

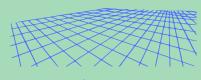
OPERATIONS TEAM

ops@vnuasiapacific.com

PROJECT TEAM







Space/Booth Package

JAMES

RINNIE

MARTY

kanin.hot@vnuexhibitionsap.com kunarat@vnuexhibitionsap.com Tehchad@vnuexhibitionsap.com

NCC











































Special Rate Until 25 Jul 2023 Deadline 23 August 2023

BITEC

Color Care (12 Care)

Proce / 13 Carry

400.00 mg

Coke Zeto Cav(12:

Sprite Care (12)

Pros/10/0el

400.00 THE

Settled Water size

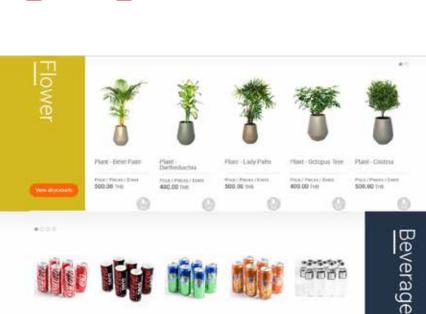
Projet 24 Butter

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Prest & Cons.

200.00 146













800000

Assortment of finger sandwiches

Price / 20 Fleces

900.00 THE

Assortment of open face sandwiches

Price / SD Places 1,100.00 nm

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Canapes

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Assorted mininture. Spinach guiche French pastries 4

PREMI 20 FRANK. 1,100.00 Ties

●0000000



Domestic Base Internet 10 Mbps / 3

Days

23,000.00 THE



Internet 20 Mbps / 3 Days



Domestic Base Inserner 30 Mbps / 3 Doy's

25,000.00 this

40 MBPS

Domestic Base

Internet 40 Mbps / 3

Domestic Basin Internet 50 Mbps / 3 Dwys

50 MBPS

Special Rate Until 14 Aug 2023 Deadline 21 August 2023



For Safety Reason

Heavy Lifting Equipment in the Hall

will be operated by Official Freight forwarders only







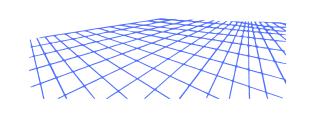
Hand lift Forklift Crane/Hiab



What Your Booth Type?







Standard

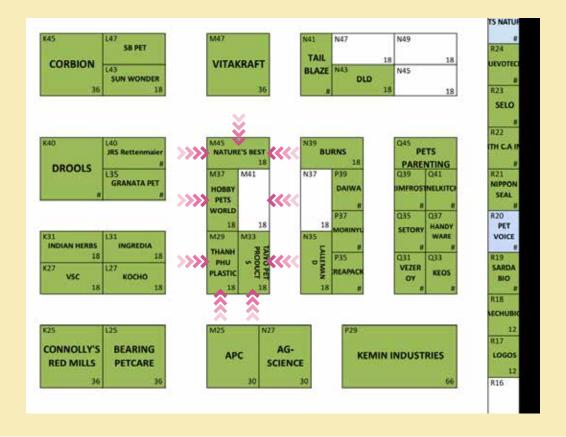
Basic

Shell

Premium

Raw Space Space Only Own Design

Open Side and Space













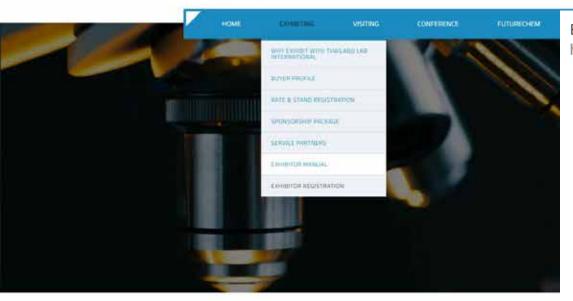












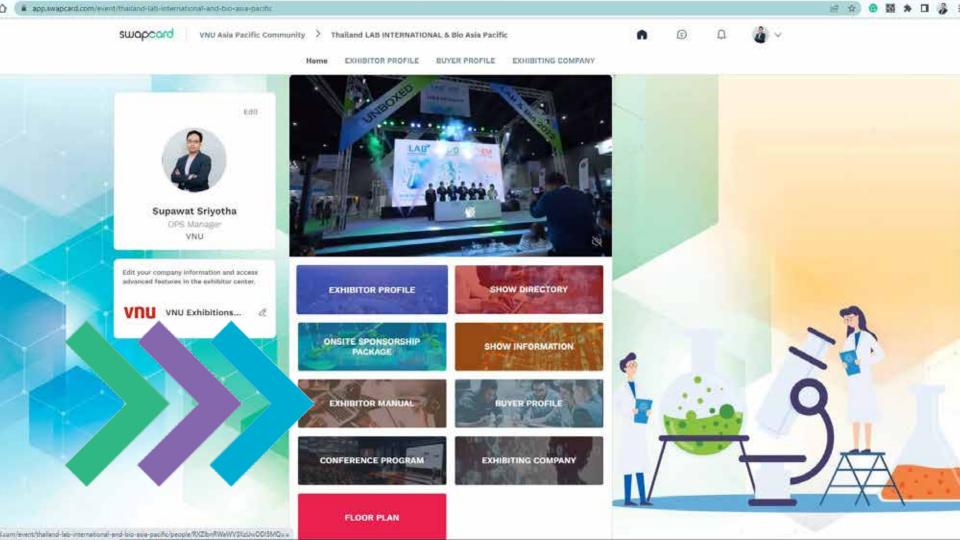
Why Exhibit at Thailand LAB INTERNATIONAL?

Thailand LAB INTERNATIONAL will be held during 6 - 8 September 2023 at BITEC, Bangkok, Thailand, and is laboratory technology, biotechnology, chemicals and safety in Southeast Asia, recording more than 9,109 atter

EXHIBITOR MANUAL - Thailand LAB 2023

https://sites.google.com/vnuexhibitionsap.com/vnu-exhib...







SHOW

English



WORKING

English

กาษาไทย



RULES &

English

เขาไทย

ภาษาไทย

BOOTH DESIGN



Standard Booth



Premium Booth







Compulsory Forms (แบบฟอร์มที่ต้องส่ง)



EXHIBITOR PASS / BADGE

บัตรผู้ร่วมแสดงสินค้า

Thailand Lab & FutureCHEM

Click Here

BIO Asia Pacific

Click Here

พาคในใต้รับ User ID กาณาติดต่อ Line Service Team



BOOTH CONTRACTOR

for RAW SPACE

ผู้รับเหมาก่อสร้างคูหา สำหรับพื้นที่เปล่า

Click here to submit form

คลิกที่นี้ เพื่อส่งแบบพ่อร่ม

ADDITIONAL SERVICES





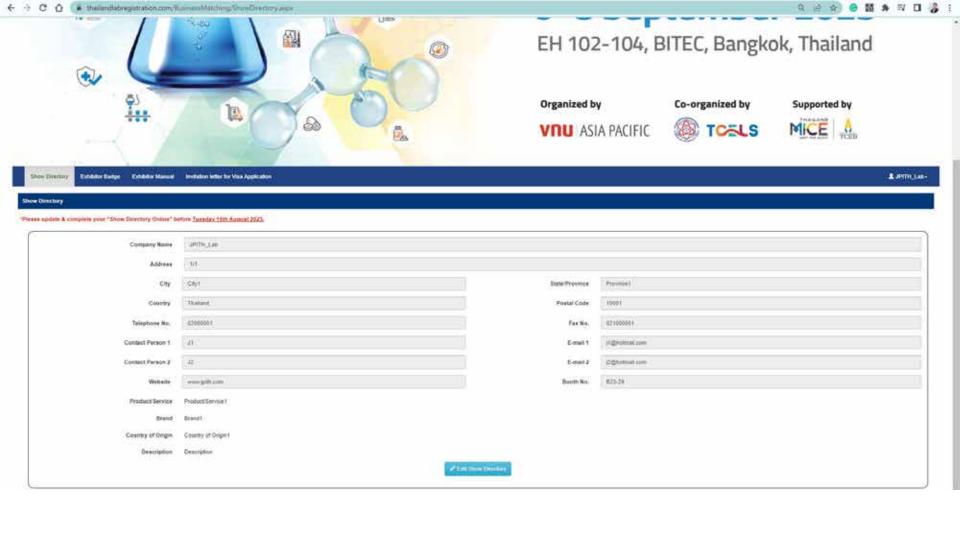


















6-8 September 2023

EH 102-104, BITEC, Bangkok, Thailand

Organized by

Co-organized by

Supported by

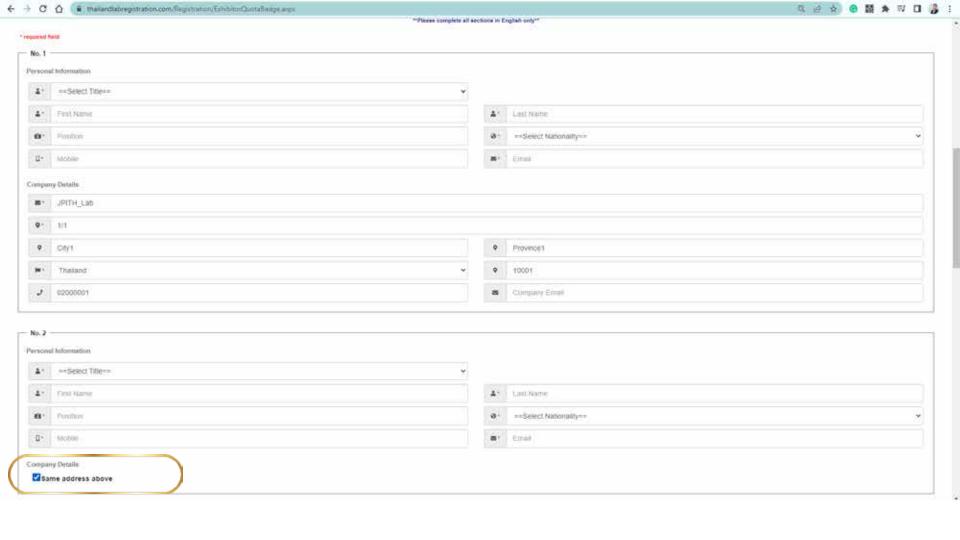
VNU ASIA PACIFIC







Surface (sq.m.)	No. of Exhibitor Badges
9	5
18	10
27	15
36	20
45	30
54 >	50





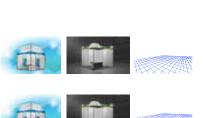
In Hall Working Schedule

Installation Period	The same of the sa	Time:		
installation Period	Date	Start	End	
Raw Space, Space Only, Own Design Build up a booth by Outside Contractor **Remark:	September 4, 2023	13.00 hrs.	22.00 hrs	
Overtime charge will apply as follows: - Move-in Day 1: start from 22.00 hrs. - Move-in Day 2: start from 18.00 hrs.	September 5, 2023	08.00 hrs.	18.00 hrs	
Heavy or large exhibit Delivery of exhibit goods by Official Freight Forwarder (Use of Crane or Forklift)	September 4, 2023	08.00 hrs.	18.00 hrs.	
Exhibitor badge (Pass) pickup Pick up the badge (Pass) at the counter in front of the Hall	September 5, 2023	10.00 hrs.	17.00 hrs.	
Standard/Premium booth ready for decorate Start decorating package booth by Exhibitor	September 5, 2023	13.00 hrs.	22.00 hrs.	
Power Supply for Test run exhibit Switch on and ready for testing by Exhibitor	September 5, 2023	13.00 hrs.	22.00 hrs.	

Show Day	i Dare	
Hall Opens for Exhibitors	September 6, 2023	08.00 - 18.00 hrs
Exhibitors can set up a booth 1 Hour before the	September 7, 2023	09.00 - 18.00 hrs.
show except on Day 1 (2 Hrs.)	September 8, 2023	09:00 - 24:00 hrs.
Exhibitions Hours for Visitors	September 6-8, 2023	19.60 - 17.00 ftrs.
Switching Off Power Supply during Show Days	September 6-8, 2023	18.00 hrs.

Dismantling Period	Bale	Time
witching Off Power Supply and Ismantling Electrical Equipment		18.00 hrs.
Hand Carry Move-Out The Move-out of Small Exhibits and booths by 4 Wheels Car/Truck		17.15 – 20.00 hrs.
Heavy or large exhibit move-out Move out of Heavy or Large Exhibits, Stand Fitting Material by <u>Truck Over 6 Wheels</u>	September 8, 2023	20.00 – 24.00 hrs.
Half Closes		24.00 hrs.

MOVE IN SCHEDULE











Time

EXHIBITOR BADGE Pickup point (Hall 103)



SHOW DAY SCHEDULE EXHIBITION DAYS

Show Day	Date	Time
Hall Opens for Exhibitors	September 6, 2023	08.00 – 18.00 hrs.
Exhibitors can set up a booth 1 Hour before the	September 7, 2023	09.00 – 18.00 hrs.
show except on Day 1 (2 Hrs.)	September 8, 2023	09.00 – 24.00 hrs.
Exhibitions Hours for Visitors	September 6-8, 2023	10.00 – 17.00 hrs.
Switching Off Power Supply during Show Days	September 6-8, 2023	18.00 hrs.

MOVE OUT SCHEDULE TEAR DOWN NIGHT

	Dismantling Period	Date	Time
	Switching Off Power Supply and Dismantling Electrical Equipment		18.00 hrs.
	Hand Carry Move-Out The Move-out of Small Exhibits and booths by 4 Wheels Car/Truck	Santambar 9, 2022	17.15 – 20.00 hrs.
	Heavy or large exhibit move-out Move out of Heavy or Large Exhibits, Stand Fitting Material by Truck Over 6 Wheels	September 8, 2023	20.00 – 24.00 hrs.
	Hall Closes		24.00 hrs.

BOOTH ENTITLEMENT

NCC







Ste/item	Table	Char	Spotlight with Arm	Socket 5A 220V	Waste paper flucies
9 Sq.m.	74	- 2	2	1	1
18 sq.m.	2	4.	d.	2	2
27 sq.m.	3	6	0	3	3:

NCC





Size / Item	Counter	Round Table	Chair	Sportlight with Arm	Socket SA 2207	Poster Irikjet slae-tiv2.5 m.	Waste paper Basker
9 sq.m.	1	1	4	2	1	2	1
18 sgm	2	2	8	4	2	.4	2
27 sq.m.	3	3	12	6	3	- 6	3





Regulations For Shell Scheme Construction

- 1. Extension of structure is NOT allowed for standard shell scheme booth.
- 2. Exhibitors must not repaint the walls of the booths. If certain accessories including stickers are needed to affix, please contact the appointed official stand contractor for approval.
- No nailing, draping or hanging of any kinds of materials is permitted on the standard booth or on any structure of the main building.
- No suspension from the ceiling of the Exhibition Hall can be made, nor can any article be fixed at the floor, walls or any part of the building.
- 5. All light fittings and socket points must be ordered from the Official Electrical Contractors

























Wall Height Max. 4 meters Min. 2.5 meters



Outside Contractor Name (Booth Contractor)



Graphic at least 2 m. away from the adjacent neighboring



Maximum Height in The Booth 5 meters



Additional Wall for Island or Open 2-3 Sides



The Wall on Neighbouring side must be finished in WHITE



Contractor Badge/Pass



RAW SPACE



Please submit your booth contractor company name and contact person to The organizer 1 month prior before the show for Booth Approval design.

Compulsory Forms (แบบฟอร์มที่ต้องส่ง)



EXHIBITOR PASS / BADGE

บัตรผู้ร่วมแสดงสินค้า

Thailand Lab & FutureCHEM Click Here

> BIO Asia Pacific Click Here

หากไม่ใต้รับ User ID กรณาติดต่อ Line Service Tearn



BOOTH CONTRACTOR

for RAW SPACE

ผู้รับเหมาก่อสร้างคูหา สำหรับพื้นที่เปล่า

Click here to submit form

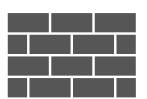
คล็กที่นี่ เพื่อส่งแบบฟอร์ม

Please submit before 25 July 2023

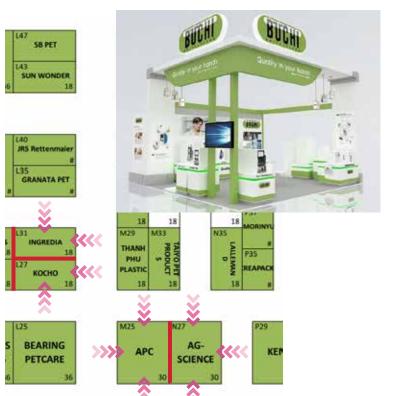
Recommendation

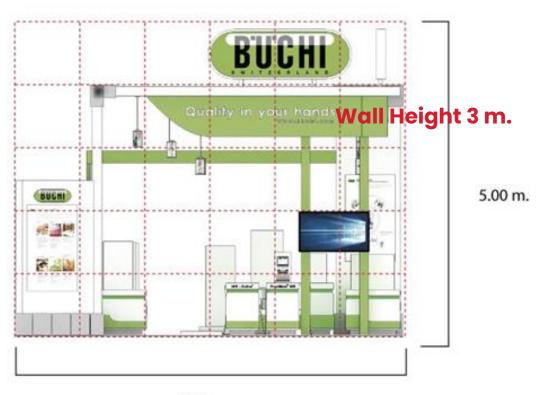






Wall Height Max. 4 meters, Min. 2.5 meters



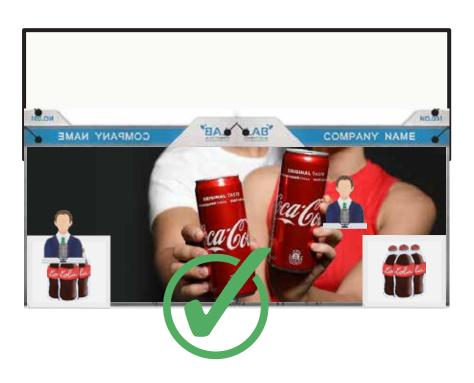


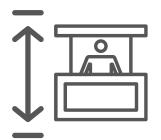
6.00 m.



The Wall on Neighbouring side must be finished in WHITE

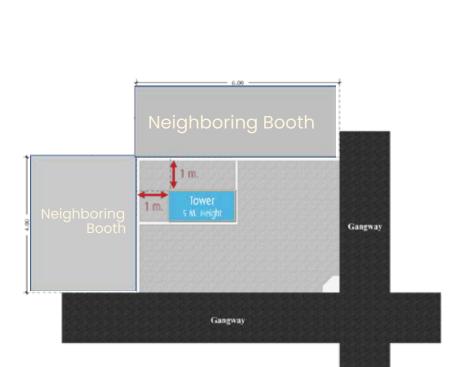
The walls on the neighbouring side from 2.5m upwards in WHITE and use non-transparent materials, i.e. wood. These are not permitted to carry text, logo, or pictures to face with adjacent booths.

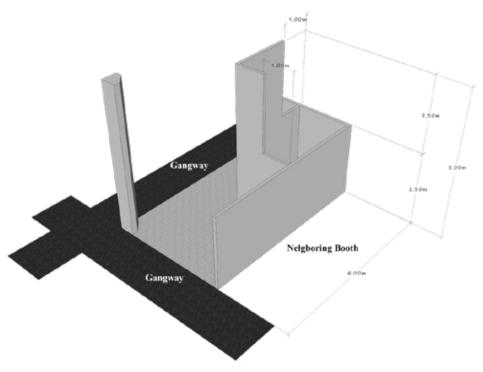




Maximum Height in The Booth 5 meters

All structures exceeding the booth wall have to be at least 1 m. away from the adjacent neighboring stand and maximum height 5 m. The side facing to adjacent booth must not have any graphic.







Graphic at least 2 m. away from the adjacent neighboring

Any graphic on the side that face to Neighboring booth, please set 2 m. away from the adjacent neighboring.

2 meters away





Additional Wall for Island or Open 2-3 Sides

Island, 3-side-opened, or 2-side-opened booth require additional wall. Only 1 more wall is allowed with 1/2 length of that side in order to avoid blocking visibility of your neighbor booths.





Contractor Badge/Pass

Please provide a number of workmen, so that passes will be prepared accordingly. For security season, all workers are advised to wear their passes at all time during the construction period.

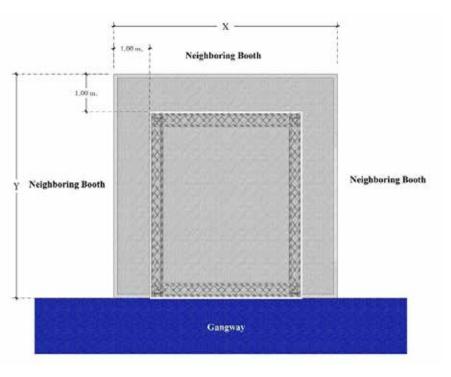




Booth contractors that is not official contractor are required to pay an administrative fee of THB 150 per sq.m.

(Exclude 7% VAT)



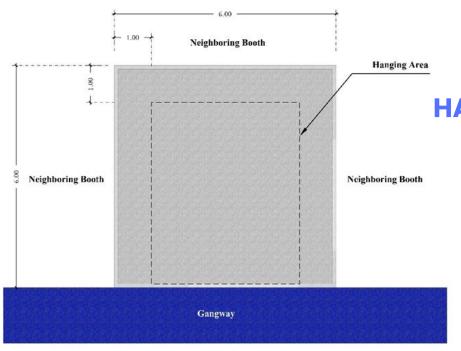


HANGING TRUSS (7 Meters height)

This is subject to an air space usage / advertising fee per 1.0 m length for 35 USD. Or (1,000 THB.), for example 10.0 m truss length will be charge $35 \times 10 = 350$ USD. Or (10,000 THB.), this is a space only fee and the structure must hung only by the exhibitor's assigned contractor

- Truss or Banner require written approval from the organizer
- Truss or Banner must be hung only from rigging points within your own stand area
- Production is on exhibitor's own cost
- On-site order is not available
- Please submit graphic/drawing of the structure/ truss or Banner to Ops@vnuexhibitionsap.com for approval





HANGING BANNER (7 Meters height)

- This is subject to the air space rental fee of 250 USD. Or (8,000 THB) per piece, this is a space only fee
- The banner must be hung by N.C.C. Image
- Maximum size 3 x 2 vertical or horizontal oriented
- Material: vinyl or fabric

- Truss or Banner require written approval from the organizer
- Truss or Banner must be hung only from rigging points within your own stand area
- Production is on exhibitor's own cost
- On-site order is not available
- Please submit graphic/drawing of the structure/ truss or Banner to Ops@vnuexhibitionsap.com for approval

PILLAR ADVERTISING

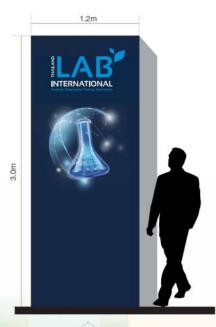






- Your brand and message in a strategic location
- Expose your brand to participants attending the exhibition
- The opportunity to gain an extensive measure of participation and visibility in the laboratory business community.

Remark: The pillar location is first come first serve



50,000 THB / Side





VISITOR BADGE & LANYARD







- Exclusive sponsorship opportunity
- Personalized badges worn by all visitors at all times giving your brand maximum reach and visibility throughout the exhibition.
- Your logo printed on all visitor badges and Lanyard (along with the event logo)

Remark: 2 companies logo on lanyards and badges







75,000 THB / Company Logo







SITE PLAN

Parking Fee

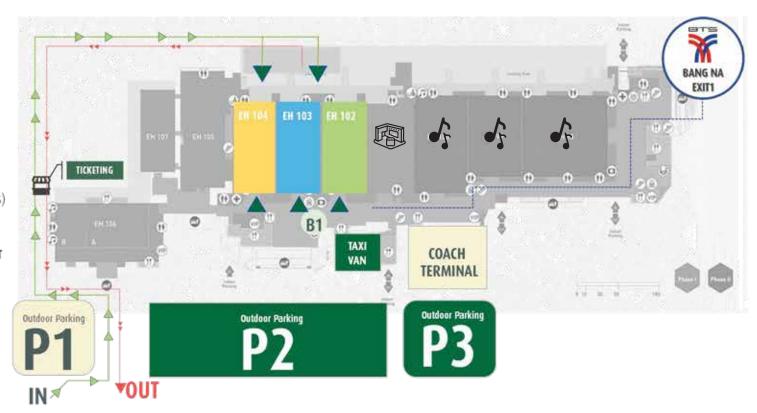
Outdoor parking (P2 & P3)
THB20 per hour (FOC for 3 hours)

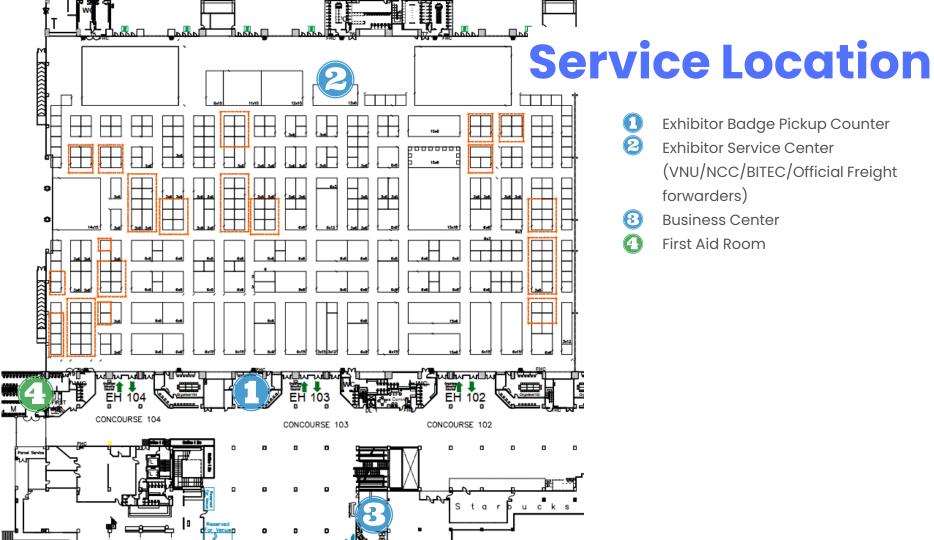
Basement parking

THB20 per hour (FOC for 30 minutes)

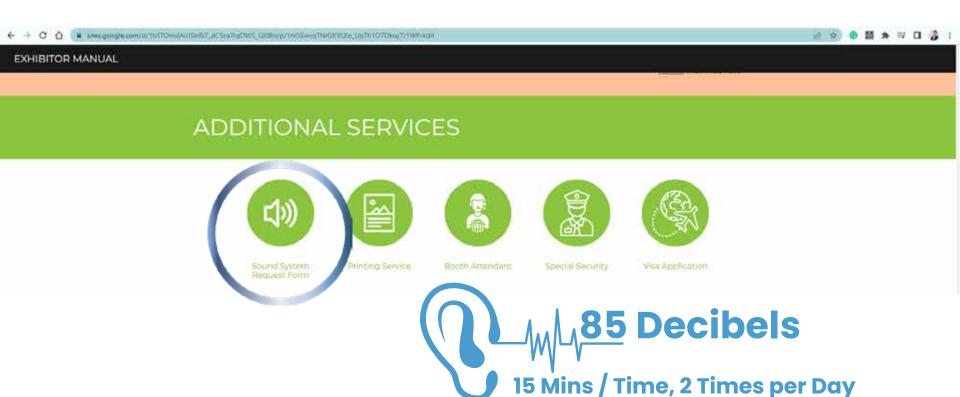
Loading area THB200 per hour

4-wheel: FOC 1 hour 30 minutes 6-wheel and above: FOC 3 hours





Sound System Request Form



Restricted Area Near by: Conference Room, Main Stage, Business Matching

ADDITIONAL SERVICES



Exhibitor Kits & Brochures to Invite Customers















6-8 September 2023

EH 102-104, BITEC, Bangkok, Thailand

Contact Operations Team

Email: ops@vnuasiapacific.com

❖Line: @teamservicestlab

